

POSITION DESCRIPTION

This role is:	Game Day Stage Manager
Job Status:	CMS Australasia Contracted Employee
Game Day Location:	In-Stadium
This role reports to:	CMS Event Producer - Sports

Position Overview

The Game Day Floor Manager will undertake the lead role in the delivery of all game day in-stadium entertainment and fan engagement activations at all South East Melbourne Phoenix Home Games.

Responsibilities and Duties

- Have a complete understanding of the game day run sheet and identify the required entertainment and fan engagement activations
- Have an open line of communication with the show caller to ensure that game day run sheet time frames and deliverables are achieved
- Be the key link for communications between the game day show caller and entertainment performers
- Assume key contact point for all game day performers and escalate queries as required
- Have direct communication with entertainment managers/minders to ensure they are in place and have understanding of activation requirements. These entertainment pieces may include but not limited to;
 - Mascot
 - Dance Troupe
 - Band Performances
 - National Anthem Performer
- Ensure that performances are executed on time and within allocated period
- Prepare all equipment as required for the execution of specific activations
- Execute on court activations on behalf of South East Melbourne Phoenix and/or their affiliated partners

- Liaise with CMS Technical Crew Members to ensure all required equipment is moved on and off the court as required, on time and in a safe manner.
- Act as the escalation point for Security or First Aid as required
- Liaise with Club Game Day Coordinator as the line of communication from broadcast to show caller

Qualifications & Skills

- Have previous experience within a Floor Manager or Stage Manager role
- Excellent communication skills
- Highly organised individual
- Ability to follow a run sheet and execute ques as directed
- Have a knowledge of NBL game day operations is preferred
- Ability and willingness to work flexible hours and weekends

Contact

For Further Questions or to Apply for this role please contact Michael Chard, Event Producer – Sports on michael.chard@cmsaustralasia.com or 1300 559 379

2019/20 South East Melbourne Phoenix Game Day Dates & Venues

Date	Game	Game Time	Venue
13 October 2019	SEMP vs Brisbane Bullets	3.00pm	Melbourne Arena
19 October 2019	SEMP vs Illawarra Hawks	8.00pm	Melbourne Arena
27 October 2019	SEMP vs Adelaide 36's	3.00pm	Melbourne Arena
2 November 2019	SEMP vs Melbourne United	5.30pm	Melbourne Arena
9 November 2019	SEMP vs New Zealand Breakers	5.30pm	Melbourne Arena
18 November 2019	SEMP vs Adelaide 36's	7.30pm	Melbourne Arena
23 November 2019	SEMP vs Sydney Kings	5.30pm	Melbourne Arena
8 December 2019	SEMP vs Perth Wildcats	3.00pm	Melbourne Arena
15 December 2019	SEMP vs Cairns Taipans	5.00pm	Melbourne Arena
28 December 2019	SEMP vs Illawarra Hawks	8.00pm	Melbourne Arena
5 January 2020	SEMP vs New Zealand Breakers	3.00pm	State Basketball Centre
26 January 2020	SEMP vs Cairns Taipans	3.00pm	State Basketball Centre
9 February 2020	SEMP vs Sydney Kings	3.00pm	Melbourne Arena
16 February 2020	SEMP vs Melbourne United	3.00pm	Melbourne Arena

**** Please note that the Finals Series will be confirmed throughout the season and the Artist is to ensure they are available for a booking confirmation with late notice from 17 February 2020 – 31 March 2020.*